

**The Hampton Township Board**  
**Annual Meeting Minutes**  
**March 14, 2017 8:30pm**

**ATTENDANCE**

Chair	Jim Sipe
Supervisor	Doug Wille
Supervisor	Dan Peine
Treasurer	Leo Nicolai
Clerk	Molly Weber

Planning Commission    Jeremy Irrthum

This meeting was called to order by clerk, Molly Weber at 8:30pm. The Pledge of Allegiance to the flag was cited. Nominations for the Moderator were open. Doug Wille nominated Leo Nicolai. **Doug Wille made a motion to elect Leo Nicolai as moderator for this meeting. Dan Peine seconded it.**

Leo Nicolai read the remaining agenda for the rest of the meeting. Clerk, Molly Weber read the minutes from our 2016 Annual Meeting. **Jim Sipe made a motion to approve the minutes of the 2016 Annual Meeting Minutes. Doug Wille seconded. Motion carried.**

Financial Report - The financial report of the township was read by Leo Nicolai. The beginning balance for the township was \$300,541.01 and the ending balance for the township was \$334,782.70. The beginning balance of the General Fund was \$132,423.74. Income was \$130,878.12. Expenses were \$91,906.87. We had about \$70,000.00 income other than levied with building permits and extra monies coming in with CapX and underground. The Road and Bridge fund beginning balance was \$87,234.04. Income was \$198,452.17. Expenses were \$213,371.25. Ending Balance was \$72,314.96. Some of that expense was for chloride after the gravel. We had \$38,816.00 for chloride. Fire Fund beginning balance was \$80,883.23. Income was \$43,241.20. Expenses were \$33,051.68. Ending Balance \$91,072.75. Our fire has gone up. Randolph will go up to \$33,000.00 from about \$25,000.00. We are not sure how much the Cannon Falls bill will be yet. The beginning balance on the CD with the number ending in 3783 (which was combined with CD ending in 3819 for a better rate) was \$67,590.29. This earned interest of \$629.98. The ending balance is \$68,220.27. Cemetery CD is \$7,000.00. That is the same as it has always been. Another part of our cemetery fund is the savings account (North Hampton Cemetery Fund). We had a balance of \$312.31 at the beginning of the year. Interest from the CD that is income off the \$7,000.00 was \$42.89 with an additional 0.16 account interest. The ending balance of the North Hampton Cemetery Fund was \$355.36. The Escrow account balance started with \$36,280.00. Mid-Continent was paid back \$5,280.00. MP Nextel has a \$10,560.00 escrow in. Arvig has \$3,750.00 in an escrow. General Corrosion Pipeline (corrosion monitors after the CapX project) has \$1,000.00 in escrow. Our escrow account ending balance is \$46,310.00. No interest is given on the escrow account per the bank. We are \$34,000.00 better this year than we were last year. Our General Fund income made quite a difference. The only expense for Fire is just for the fire contracts with Randolph/Hampton and Cannon Falls fire. Jim Sipe understands what we are doing with the Fire Fund but wonders if in 4 or 5 years we need to put the number back up will it look funny. Leo Nicolai intends to levy \$30,000.00 next year after analyzing the numbers.

**Jim Sipe made a motion to approve the Financial Report. Dan Peine seconded it. Motion carried.**

Road Report – Doug Wille discussed the Road Report. He said the snow plowing went well this year. He stated we don't have any major projects planned, just to fix a corner at 225<sup>th</sup> and Lewiston to fix it so it is not so wide of a corner. We plan to maintain the roads to the best of our ability and keep doing what we are doing and try to improve them all the time. Doug Wille wants a plan in place to do a certain number of miles

per year with fresh rock + chloride to bind the road together. We did more miles last year than we typically budget for. After the road tour we might find that we don't have to do as much. Roads are in better shape than they have ever been. We spent \$500.00 on chopping brush out. We may spray ditches for brush this year. Doug Wille has tried for 2 years to get someone to spray and they don't show up to get the job done. **Jim Sipe made a motion that we approve the road report. Bob Reinardy seconded it. Motion carried.**

Board of Audit Report – The Financial Report covered a lot of this. We have projected expenses for 2017. For General Fund \$95,000.00. Road and Bridge is \$210,000.00 and Fire is \$40,000.00. This is just a budget. To make that work we have reduced the General Fund levy so it is at \$30,000.00. Road and Bridge is \$212,000.00 and Fire Fund is \$40,000.00. Same total levy but just moving it around. **Doug Wille made a motion that we approve the Board of Audit Report. Judy Kimmes seconded. Motion carried.**

**Jim Sipe made a motion to that we waive the reading of all the checks written and received since the Board of Audit came out fine. Doug Wille seconded. Motion carried.**

**Jim Sipe made a motion that we approve the Levy for the General Fund of \$30,000.00 payable in 2018. Doug Wille seconded it. Motion carried.**

**Doug Wille made motion that we approve the Road and Bridge Levy for \$212,000.00. Jim Sipe seconded. Motion carried.**

Judy Kimmes said to make sure not to lose money from the county but Leo said we are high enough not to worry about losing money like happened when she was on the board.

**Jim Sipe made a motion to set the Fire Levy at \$40,000.00. Bob Reinardy seconded. Motion carried.**

**Total of \$282,000.00 payable in 2018.**

Annual Election Report – total casted votes was 19, all 19 votes were for Jim Sipe. No overvotes. No undervotes. Jim Sipe was re-elected for 3 year term. The treasurer will be appointed at the Reorganization Meeting. Current election terms do not end until the Reorganization Meeting.

Chloride - same program as last year. When put rock down will automatically chloride with water and packing at same time to bind it. The township will subsidize at the same rate this year. \$10,305.00 was income to the township from the residents. Total chloride cost was \$38,816.00. Judy Kimmes said roads are well take care of. It would cost too much money to chloride the whole township for binding. You would have to blade, water and pack it all down at the same time in order to bind it. If only chloride is done it is for dust control.

**Jim Sipe made a motion to have the Annual Meeting in 2018 at 8:30pm on the second Tuesday of March after the elections. Inclement weather will be the following Tuesday. Doug Wille seconded it. Motion carried.**

**Jim Sipe made a motion to adjourn the meeting at 9:26pm. Judy Kimmes seconded it. Motion carried.**

Molly Weber  
Clerk of Hampton Township

Signature: Molly H. Weber Date: 3-13-18

Leo Nicolai  
Moderator

Signature: Leo Nicolai Date: 3-13-18